

Choral Society of Durham Board of Governors
 Minutes
 8:00 – 9:30 PM, March 20, 2019
 Rand Board Room, DAC

Codes: (P) Present (A) Absent (R) Regrets (TL) Chair/Leader (REC) Recorder

Board Member		Board Member		Board Member		Ad Hoc		Guest	
*Anderson, Mary	REC	Lamb, Gwen	P	Sheridan, Ellie	P	Susan Parham			
*Bennett, John	P	*Miller, Darla	TL	Tremmel, David	P				
Butler, Doug	P	Poag, Coleman	A	Wood, Sarah	P				
Fries, Justin	P	Price, Rebecca	P	*Wynkoop, Rodney	P				
Hardman, Carol	R	Scharoun Lee, Melissa	P	Ziegler, Liz	R				
*Junker, James	P	Sherck, Linda	P						

*Executive Committee

Approval of February 20, 2019 Minutes	Moved: Doug	Second: James	For: 12	Against: 0	Abstain: 1
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Note: Justin was not present to vote on the minutes.

President

- Dave Tremmel has agreed to serve as President if elected
- Sarah Wood has agreed to serve as Vice President if elected
- We still need to fill the Policy and Planning and Technology positions

Conductor

- Justin is handling the logistics of the two upcoming Chamber Choir concerts
- We are planning not to use risers in either location
- The facilities for ticket sales are unknown in the Raleigh location; Susan will ask Jeremy Tucker about this

- Rodney will announce next year’s repertoire to the membership on Monday
- We may buy and pass out or sell one of the pieces this year to generate more excitement about next year’s music (likely to be Britten Ballad of Heroes)

Administrative Assistant

- Susan is working on the Durham Arts Council facilities grant
- Four more donor thank you notes need to be written

Treasurer Report: See documents sent in the email.

- Currently we have received \$37,576 in individual donations (\$980 received since last meeting; individual donations were \$32,225 at this time last year)
- We have received a total of \$49,228.90 in donations (last year at this time the total was \$42,001)
- Edward Jones is up 2%, and TCF is up 5%

1. Board members and terms (Sarah)

- We want to amend the bylaws to eliminate the tickets chair and add a diversity and inclusion chair
 - We need a description of the role of the diversity and inclusion chair; Melissa will discuss this at the April meeting
 - We need to know whether the board is in favor of this change now so the nominating committee can start filling the correct position
 - To change the bylaws, we need to notify the membership in advance; we can provide them that information at the same time that we send them the nominations for the board
 - The current diversity committee wants to complete the process of generating the proposal supporting the formation of a diversity and inclusion committee with a chair on the board before the board votes on whether to replace the tickets chair with the diversity and inclusion chair

Motion to ask the nominating committee to start recruiting for this potential new position in consultation with the	Moved: Coleman	Second: Rodney	For: 14	Against: 0	Abstain: 0
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diversity committee					
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Motion to disband the tickets chair	Moved: Sarah	Second: Rodney	For: 13	Against: 0	Abstain: 1
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- Term limits for board members
 - The proposal is for each board member to serve a maximum of 3 consecutive 2-year terms, although a member can return after a year off the board
 - The need for experience and knowledge and the need for engagement with new people who have fresh ideas must be carefully balanced
 - We might consider including language specifying that the term limit is a total of 6 consecutive years, regardless of whether a role change occurs during those 6 years
 - We need to consider how to initiate the term limits; suggestions were made to stagger the start dates for different board positions to eliminate the risk of the entire board reaching their term limits simultaneously and starting each person currently on the board at the beginning of the 6-year limit regardless of the number of years they have served on the board at that point
 - We need to exclude the conductor from this limit
 - We will need to carefully consider the cases of the attendance and concerts chairs
 - This might stimulate more use of committees
 - We might need to include an escape clause (possibility for a board vote to override the term limit in extreme circumstances)
 - We will table any decisions until the April meeting

2. Financial Development (Linda)

- The \$500 matching challenge campaign was successful (\$1008.72 raised during the challenge period)
- The survey for Durham Bulls concessions volunteers revealed that we do not have sufficient membership support to move forward (19 members offered, but we needed 40; Linda has thanked those willing to participate)

- It might be worth considering sharing the volunteer load and profits with another organization, but it still seems like a lot of effort for very little money
 - The decision has been made to include advertisements inside our programs
 - There will be 4 ads inside the cover (\$4000)
 - We will include 1 full page of ads (each ad will take up a half of a page or a quarter of a page) inside our programs
 - These will be black and white and will bring in \$1600
 - Only one page is in the budget, but we have the opportunity to add 2 pages if there is sufficient interest
 - Conductor's Dinner update
 - The dinner is on March 29 at Parizade
 - Parizade is covering half the expenses up to \$500 in exchange for recognition in our program this past Christmas
 - There are 22 donors who are eligible to attend; 11 are definitely going to the dinner, and 2 have yet to reply
 - June 2 Fundraiser update
 - Hill House is the confirmed location
 - Gwen Lamb will be helping with the food, which will be more substantial than initially planned (barbeque)
 - Tickets will cost \$10 in advance, \$15 at the event
 - There will be a wine raffle and a silent auction
 - A "Hold the Date" announcement will be sent by April 2nd
 - We will announce the event in the next newsletter and on the website
3. Draft of the budget for 2019/2020 (Doug and Linda)
- The financial planning committee is working on setting up a system for making withdrawals from our investment funds
 - We would need to withdraw \$4500 from the Julian Price fund to account for the money we should have withdrawn since the initial funds were donated
 - Approximately \$12,000 is available to withdraw without causing the funds to lose their earning power
 - Edward Jones does not charge withdrawal fees; Doug is double checking whether that is correct
 - The cost of the orchestra is potentially flexible
 - The full cost of the desired orchestra is included in the current version of the budget
 - Rodney has asked the BIN foundation for an extra \$20,000
 - If do not receive that, we will need to revise the budget by reallocating revenue and reducing costs
 - The goal is for the board to approve the budget at the April meeting and for it to be sent to the membership prior to the May potluck

4. Diversity (Melissa)

- Moving from being autonomous to being part of the board will entail a shift in the thinking of the committee
- The tradeoff is more regular interaction with the board

Old Business:

- Publicity (group photos were taken at prior to the March concert)

Motion to Adjourn	Moved: Justin	Second: Sarah	For: 14	Against: 0	Abstain: 0
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