

Meeting Minutes
 Choral Society of Durham Board of Governors
 7:00 – 8:30 PM, June 17, 2020
 Zoom Meeting

| Board Member | | Board Member | | Board Member | | Ad Hoc | | Guest | |
|------------------|---|------------------|---|--------------------|--------|---------------|--------|----------------|---|
| *Bennett, John | P | *Junker, James | P | Sheridan, Ellie | P | Parham, Susan | P R | Anne Brumbaugh | P |
| Butler, Doug | P | Lamb, Gwen | A | Smigelsky, Melissa | P | | | Alyson Newman | P |
| Ellis, Alan | P | James, Suzanne | A | *Tremmel, David | P L | | | | |
| Fries, Justin | A | Morrison, Travis | A | *Wynkoop, Rodney | P | | | | |
| *Grice, Victoria | A | Poag, Coleman | A | Ziegler, Liz | A | | | | |
| Hardman, Carol | P | Sherck, Linda | P | | | | | | |

Codes: L = Chair/Leader, R = Recorder, A = Absent, P = Present, U = Unable to attend

* Members of the Executive Committee

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|---|---------------|--------------|---------|-----------|-----------|
| Approval of Minutes from May 20, 2020 Mtg | Moved: Rodney | Second: Doug | For: 10 | Against:0 | Abstain:0 |
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REPORTS

President:

- Thanked all board members for their hard work this year, especially last 1/3 of the year. Specifically, thanks to retiring board members, John for his 9 years of service as treasurer; James as vice president, Ellie as Publicity Co-Chair. Rodney, on behalf of the whole board, thanked Dave for his leadership and during these unusual circumstances.
- Looking ahead: this coming season will be a good time to evaluate the processes and procedures that we have in place to make improvements-specific areas: financial areas, marketing group and the website. All board members should look into making calendars of what and when to do for their areas to add to G Suite.

Artistic Director:

- Attending (this week) a virtual Chorus America Conference, getting perspective during the 2 current crises and discussing ideas on CSD's place in the artistic and wider world.
- Over 50 people participated this past Monday to sing Mozart Requiem. Looking into parking lot sing-along, has written Durham Mayor asking permission because of the number of singers that could potentially participate. Have heard back with questions, but waiting for approval. Hope to be able to have it in 2 weeks. Linda asked if singers would have to stay in cars, Rodney wanted to wait to see if the original proposal was approved first before asking for specifics.
- Thinking of ways to have a virtual Messiah Sing-Along in November. Waiting to see how the virus develops into the fall.
- Wants to offer something to the public at the time when we would be having our Christmas Concerts. Looking into posting last year's concert on YouTube. This would cost ~\$2500 paying instrumentalists. Possibly linking in a YouTube live performance of a few new pieces to add to last year's concert. Would like to make some virtual performances this year depending on arranging for editing and price.
- We will hold auditions this fall. Looking into Zoom auditions and possibly having auditionees submit 1 minute video and audio files of themselves as a part of the audition.
- Wants to be proactive about social gatherings as well as musical activities for the coming season. Plans on having the group learn some music this season, so that we would be prepared if given the opportunity to perform with little lead time. Will also engage singers.

Administrative Assistant:

- Due to COVID19, we held our 2020-21 budget approval and board elections online June 8-14. We had 84 members voting to approve the budget and the following board members:

President - David Tremmel
Vice President - Melissa Smigelsky
Secretary - Victoria Grice
Treasurer - Anne Brumbaugh
Concert Chair - Justin Fries
Diversity, Equity & Inclusion Chair - Alan Ellis
Financial Development Chair - Linda Sherck
Financial Oversight Chair - Doug Butler
Historian - Coleman Poag
Membership Chair - Carol Hardman
Planning & Policy - Gwen Lamb
Publicity/Programs Chair - Alyson Newman
Publicity Chair - Liz Ziegler
Technology Chair - Travis Morrison
At Large #1 - Suzanne James
At Large #2 - Kateri Salk-Gundersen

- Thanks to John for the years working together.
- YouTube report for last month, 30 subscribers with 474 viewing minutes

- Attended UNC REI Groundwater session on June 15. Rodney asked how many board members have had any DEI training. Dave and Linda participated in Duke's Living While Black presentation, Dave attended one of the sessions that Alan recommended, Rodney, Linda and Melissa attended all 3 of those sessions.

Treasurer:

- \$460.87 donations since last meeting, total donations \$44,024.70 for the year.
- Funds are up from last month. Edward Jones up ~5%; TCF up ~8%.
- Explained budget net income deficit of \$21,799 majority due to unrealized losses (on paper loss, \$28,626.22) from TCF as of March 2020. If you subtract that from the deficit there is a surplus of \$6826.56.

Financial Oversight:

- Received first installment of new endowment and deposited in Wells Fargo Money Market
- Steps to complete the following over the next few months to invest these funds:
 - Review and adoption of the policy statement, now in final draft form
 - Review current investment managers handling our investment funds
 - Review performance of the funds with the current managers
 - Look at other options for management of new funds
 - Narrow and select a Manager/s for new funds
 - Working with the selected manager, plan for investment of new funds and handling of existing of funds

Financial Development:

- Noted that by this time last year, the funds from our Spring Fundraiser were deposited, so we are doing as well as last year without having a Spring Fundraiser.
- Dinner with the Conductor has been canceled for this year. Rodney reached out individually to the eligible donors and had good interactions with them.

Policy and Planning:

Publicity and Programs:

Technology:

Diversity, Equity, and Inclusion:

Rodney is contemplating having 3 optional Zoom sessions with members to listen together about how racism is built into our world using external sources to integrate the principles of DEI into the mainstream of CSD. Will talk with Alan to develop this further.

Membership:

Concerts:

OLD BUSINESS

NEW BUSINESS

Alan suggested to improve flow of future board meetings to send out a link of the minutes as soon as available so that members can make suggestions/comments of changes/corrections with tracking, so that we do not spend as much time correcting and approving the minutes at the meeting. This will make better use of the meeting time. Rodney suggested to also have the minutes available for members' comments during the meeting to approve them for those who wait until the meeting to read them. Dave will look into possibilities for future meetings.

Linda asked if members have been recognized for CSD milestones. Carol will look into options since we did not have the annual dinner.

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| Motion to Adjourn | Moved: Alan | Second: Doug | For: 10 | Against: 0 | Abstain: 0 |
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